

**FAUQUIER COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
November 16, 2006**

**REGULAR PUBLIC MEETING
Warrenton Library**

Board Members

Barbara Severin, Scott District, Chairman
Alice Jane Childs, Cedar Run District
Jack Whiting, Marshall District

Ann Martella, Center District, Vice Chairman
Lawrie Parker, Lee District, Secretary

Staff

Maria Del Rosso, Director
Ava Lee, Assistant Director
Terri Ludwick-Garonzik, Administrative Specialist

Dawn Sowers, Public Services Manager
Cynthia Taylor, Public Information Coordinator

CALL TO ORDER

Mrs. Severin called the regular public meeting to order at 4:00 p.m. in the Warrenton library program room.

ADOPTION OF THE AGENDA

The agenda was adopted by consensus.

MINUTES

The October minutes for the regular public meeting were approved by consensus of those present at that meeting.

APPROVAL OF PURCHASE ORDERS AND BILLS

The Board approved by consensus purchase orders and bills as presented.

ADMINISTRATIVE REPORT

Mrs. Severin thanked Marshall Branch Manager Deborah Cosby for her efforts in promoting library programs and services to the Marshall community.

Mrs. Del Rosso said that staff would like to monitor the new middle-school tutoring program at the Bealeton library before beginning a similar program at the Warrenton or Marshall libraries. Mrs. Martella asked how the tutoring program is advertised. Mrs. Sowers said information about the program is sent to the schools in the area, local newspapers, and highlighted in library publications.

CONSENT AGENDA

The Board approved by consensus the Consent Agenda.

NEW BUSINESS

FY '06 Annual Report

Public Information Coordinator Cynthia Taylor joined the meeting to receive the Board's comments about the draft FY '06 annual report. Mrs. Severin said that prior to the meeting she provided Ms. Taylor with her proposed revisions to the report. Members of the Board suggested revisions to Ms. Taylor to incorporate in the final document. The Board asked that the revised report be placed on the Consent Agenda for its December meeting.

Library Mission Statement

The Library Board reviewed and discussed the library mission statement and provided Mrs. Del Rosso with suggested revisions. The Board asked Mrs. Del Rosso to incorporate the proposed changes and to place the revised statement on its December agenda for consideration.

STATUS REPORT

FY '08-'17 Capital Improvements Plan

Mrs. Del Rosso said that the Planning Commission will take up the final report of the Capital Review Committee at its November meeting. Funding for the New Baltimore branch library in FY '08-'09 was unanimously supported by the Capital Review Committee. Mrs. Del Rosso also reported that at their retreat on October 30, senior county department heads determined that the New Baltimore branch

library was a capital funding priority for FY '08, second only to elementary school number 11. Their recommendations will be submitted to the Board of Supervisors as part of the FY '08 budget process.

Bealeton Depot

Project architect Ellen Jenkins of John Milner Associates, Inc. and Mrs. Del Rosso responded to comments from the Department of Historic Resources (DHR) after its review of the depot design development report. The Virginia Department of Transportation informed library staff that it would not participate in the design phase of the project, but it will take an active role in reviewing bid and contract documents for compliance with federal law. The project will move on to construction documents once final approval is received from the DHR.

Mrs. Del Rosso told the Board that an application for additional TEA-21 funds was submitted by 1 November 2006, the deadline to submit proposals. Grant awards will be announced in May 2007.

BOARD OF TRUSTEE TIME

Mr. Whiting said that the current sign at John Marshall Library is not adequate and asked how it might be improved. Mrs. Del Rosso said because the library is located in the Marshall Community Center which is managed by the county Parks and Recreation Department she would need to discuss improved signage with Parks and Recreation Director Larry Miller. She agreed to take up the matter with Mr. Miller and report to the Board at its December meeting.

Mrs. Del Rosso announced that Board Chairman Barbara Severin had been named by the Virginia Library Association (VLA) as Trustee of the Year at its annual meeting on 9 November in Williamsburg, VA. Mrs. Severin was selected from a number of trustees nominated from across the state. The VLA recognized Mrs. Severin as a tireless library advocate on the local, state, and national level. (See attached memo.)

The meeting adjourned at 5:30 p.m. The next regularly scheduled meeting of the Library Board will be held on Thursday, 21 December 2006, at 4:00 p.m. in the Warrenton library.

Secretary

Chairman